

VOLUNTEER APPLICATION FORM



All information supplied on this form will be treated as **STRICTLY CONFIDENTIAL**

1. Personal Details

Mr / Mrs / Miss	Forename (s)		Surname	
Date of Birth				
Permanent Address and Postcode:				
Address for correspondence (if different):				
Telephone No(s)	Home:		Work:	
Email Address			Mobile:	

Next of Kin	Name:			
	Relationship to Volunteer:			
Address:			Telephone No(s):	

Do you hold a current full car driving licence?	Yes / No
Reference 1	Reference 2
Name:	Name:
Address:	Address:
Tel:	Tel:
Email:	Email:

Please Provide 2 references, if possible one of which should be a professional reference

2. Voluntary Work

Have you attended one of our volunteer recruitment days?	Yes / No
Would you be available to attend a short familiarisation session at Chatham Historic Dockyard?	Yes / No
Please indicate which volunteer roles you are interested in.	
The Steam Society: Steam Railway Volunteers <input type="checkbox"/>	
Education: Learning Department Volunteer <input type="checkbox"/>	
Chatham Historic Dockyard Voluntary Service: Event & Restoration Volunteer <input type="checkbox"/>	
The Historic Warships: Historic Warships Volunteer <input type="checkbox"/>	
Chatham Dockyard Historical Society: Library Archivist <input type="checkbox"/>	
Visitor Support Volunteer <input type="checkbox"/>	
Collections Department: Conservation Assistant <input type="checkbox"/> Invincible Project – Photography Volunteer <input type="checkbox"/>	
Collections Care Assistant <input type="checkbox"/> Invincible Project – Collections Volunteer <input type="checkbox"/>	
Business Archive Support Volunteer <input type="checkbox"/> Hand Tools Audit – Collections Volunteer <input type="checkbox"/>	
Other Roles Filming Support Volunteer <input type="checkbox"/> Visit Maker <input type="checkbox"/>	
If you have already started working as a volunteer at Chatham Historic Dockyard, or have spoken directly to one of the volunteer group leaders, please provide brief details.	
Please provide details of the level of time commitment you would be able to give.	

3. Relevant Experience / Skills

Please provide details of your background and any experience that you feel is relevant to participating in voluntary work at Chatham Historic Dockyard. Please list any specific skills.

4. Medical Background

Please provide details of any medical conditions that may affect your ability to undertake any of the above work, including listing any medication you are taking.

5. Convictions / Cautions

Have you ever been convicted of, charged with, summoned or cautioned for any offence?

Please circle: Yes / No

Spent convictions against children / adolescents must be included.

If "yes", describe the offence and date of conviction

Where did you hear about the Dockyard's Volunteer Programme?

The Historic Dockyard Press Friend Leaflet

The Historic Dockyard Website

Other (please specify)

I declare that the facts given in this application are to the best of my knowledge correct

Signed.....**Date**.....

Chatham Historic Dockyard Trust is committed to an Equal Opportunities Policy and welcomes applications from all people regardless of age, creed, gender, race, or disability. While volunteering with CHDT or any of the other volunteer organisations based at Chatham Historic Dockyard you will be required to follow the policies and procedures laid out by the Trust to ensure your safety and that of our visitors.

EQUAL OPPORTUNITIES MONITORING FORM

FOR OFFICE USE ONLY

Shortlisted
 Position Offered
 Position Accepted

THE HISTORIC DOCKYARD
 CHATHAM



PLEASE COMPLETE THIS FORM AND RETURN IT WITH YOUR VOLUNTEER APPLICATION

NOTE:

This will be separated from your application form and held in confidence by the Volunteer Co-ordinator. The information you provide here plays no part in the selection process. It is used only to monitor the effectiveness of our equal opportunities policy

Please tick one box in each section below:

<h2>Ethnic Origin</h2> <p>African <input type="checkbox"/></p> <p>Bangladeshi <input type="checkbox"/></p> <p>Caribbean / West Indian <input type="checkbox"/></p> <p>Chinese <input type="checkbox"/></p> <p>East African Asian <input type="checkbox"/></p> <p>Greek <input type="checkbox"/></p> <p>Greek Cypriot <input type="checkbox"/></p> <p>Indian <input type="checkbox"/></p> <p>Irish (Eire) <input type="checkbox"/></p> <p>Italian <input type="checkbox"/></p> <p>Mauritian <input type="checkbox"/></p> <p>Pakistani <input type="checkbox"/></p> <p>Sri Lankan <input type="checkbox"/></p> <p>Turkish <input type="checkbox"/></p> <p>Turkish Cypriot <input type="checkbox"/></p>	<p>U.K (African Origin) <input type="checkbox"/></p> <p>U.K (Asian Origin) <input type="checkbox"/></p> <p>U.K (Mediterranean) <input type="checkbox"/></p> <p>U.K (White) <input type="checkbox"/></p> <p>Mixed Race (please specify) _____</p> <p>Other (please specify) _____</p>	<h2>Gender</h2> <p>Female <input type="checkbox"/></p> <p>Male <input type="checkbox"/></p> <h2>Age</h2> <p>16 – 24 <input type="checkbox"/></p> <p>25 – 34 <input type="checkbox"/></p> <p>35 – 44 <input type="checkbox"/></p> <p>45 – 54 <input type="checkbox"/></p> <p>55 – 59 <input type="checkbox"/></p> <p>60 – 64 <input type="checkbox"/></p> <p>65+ <input type="checkbox"/></p>
	<h2>Disability</h2> <p>I consider I have a disability</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <h2>Current Employment</h2> <p>Do you currently work for Chatham Historic Dockyard Trust?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>Where did you see this position advertised?</p> <p>Local Newspaper (please specify) _____</p> <p>Other (please specify) _____</p>

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