



SALUTE TO THE '40s
AT THE HISTORIC DOCKYARD CHATHAM
SATURDAY 15th & 16th SEPTEMBER 2018
RE-ENACTORS
REGISTRATION FORM



Please fill in ALL the details requested and please ensure you read the Rules and Regulations overleaf.

Contact Details

Group Name: Contact Name:
 Address:
 Post Code: Mobile/Telephone No:
 Email:

**** THE FREE TICKETS ARE ALLOCATED BASED ON YOUR INVOLVEMENT WITH THE EVENT AS PART OF AN INTERACTIVE REENACTMENT GROUP – PLEASE DETAIL BELOW YOUR INVOLVEMENT**
**** IF YOU ARE A GROUP WHO ENJOYS TO ATTEND EVENTS IN VINTAGE ATTIRE, THIS IS NOT CLASSED AS A RE-ENACTMENT GROUP BUT THERE ARE DISCOUNTS AVAILABLE FOR GROUP BOOKINGS BY CONTACTING groupsales2@chdt.org.uk**

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Total dimensions of display area metres across the front x metres front to rear

Days of Attendance: Both Days Saturday only Sunday only (Please circle)

Re-enactment Group Wristbands: (Maximum of 8 passes can be included)

ADDITIONAL PASSES CAN BE PURCHASED AT DISCOUNT RATE AT: www.thedockyard.co.uk/salutetothe40s

IF YOU WOULD LIKE TO MAKE A CHARITY DONATION TO THIS IMPORTANT FUNDRAISER – PLEASE ENCLOSE A CHEQUE DONATION, MADE PAYABLE TO:
CHATHAM HISTORIC DOCKYARD TRUST
ALTERNATIVELY PLEASE CONTACT events@chdt.org.uk TO MAKE CARD PAYMENT

Overnighters

Unfortunately there are no overnight stay facilities on site for caravans – camping only available. If your group would like to stay overnight within your themed/military display or within a large vintage vehicle this will be allowed please let us know on this form.

Exhibitor Declaration

I can confirm that any stand and/or equipment we bring to the event will be safe and securely fixed down.
 I confirm that we will provide a Risk Assessment for our activities (enclose copy).
 I confirm that all licenses, insurance and certificates required for our activities, exhibition stand, firearms and/or vehicles are in place.

Signed:..... Print Name:..... Date:.....

Return this form with an **A5 (C5) SIZE** stamped and addressed envelope to:
SALUTE TO THE '40s - RE-ENACTOR REGISTRATIONS
FIRST FLOOR NORTH, FITTED RIGGING HOUSE, ANCHOR WHARF
THE HISTORIC DOCKYARD, CHATHAM, KENT ME4 4TZ
FAO – ALANA MARIE ALMOND - EVENTS & HOSPITALITY OPERATIONS MANAGER

The Historic Dockyard Chatham - Event Site Rules and Regulations

"In pursuit of a safe and enjoyable event for all"

1. **INSURANCE:** All active displays, vehicles and working machines must be insured for Public Liability/Third Party risks including for display/rally use. Enclose a copy with this form. Actual documents should be available for inspection on the day. Details of low-cost insurance cover can be obtained from Towergate Risk Solutions on 0208 920 1234 or at military@towergate.co.uk or other insurance company/broker.
2. **RISK ASSESSMENTS:** If an active demonstration of an exhibit's capabilities or an action-display is to be performed, a simple Risk Assessment and Method Statement will be required by the event organisers. The Event Office is happy to give help and advice on request.
3. Steam exhibits must have insurance and boiler inspection certificates available for inspection on the event days. No running or in-steam exhibit is to be left unattended at any time.
4. The ROAD TRAFFIC ACT applies to all roads to which the public has access – be they Public Highway or Private Estate. Therefore, ALL driving, vehicle movements and related activities must comply with the Road Traffic Act. All vehicle drivers must have a full driving licence and insurance to drive the vehicle. Motorcyclists must wear their crash helmets. No drink/drug driving is allowed at any time.
5. A strict speed limit (10 mph) is in place throughout the Dockyard. Please obey the posted speed limits and other road information signs. ALL reversing manoeuvres must be guided by an assistant behind the reversing vehicle.
6. Movement of all vehicles: Our events take place within the visitor areas of The Historic Dockyard. Please ensure that all movements of vehicles and other exhibits have been approved by the designated Historic Dockyard staff member prior to that movement commencing.
7. No exhibit with moving parts that are accessible to any member of the public may be operated unless attended by the exhibitor. The moving parts must be adequately fenced, guarded, shielded, or otherwise out of reach.
8. Exhibitors may arrive from the agreed time on event days. All exhibitors should be in position by 09:45 ready for opening at 10:00, at the latest and not to leave prior to 18:00. **PLEASE NOTE:** Arrivals and departures outside these times/dates are only permitted by prior arrangement with The Historic Dockyard Events Organisers.
9. The Historic Dockyard is open to visitors from 10:00 until 18:00. Exhibitors must not leave the line-ups until 18:00 on each of the event days unless by prior arrangement with the event office.
10. NO entry to the Dockyard without the correct passes or tickets will be permitted. Exhibitor Passes are only valid if used in conjunction with the exhibit they were issued to, unless an exhibit has been substituted for another by prior agreement or when allowed/directed to do so as directed by event stewards.
11. All exhibitors and traders are reminded that they must conform to precautions against fire within their allocated space and in any stand, tent, marquee or any other temporary or moveable structure erected or installed within such allocated spaces. Each display stand/exhibit is required to have a Fire Extinguisher on the display stand.
12. Any exhibitor structures are only to be erected with the prior knowledge and consent of The Historic Dockyard Events Office. All tents and marquees to which the general public have internal access must conform to the current Fire Safety Regulations. All displays must be removed at the end of the event on the last day.
13. All persons must pay proper regard to the instructions of The Historic Dockyard staff and conduct themselves in a manner that will not cause a hazard or inconvenience to other participants, visitors to the event, or to residents and tenants of The Historic Dockyard.
14. 'Overnighters' are reminded that there is a sizeable residential community within The Historic Dockyard. During night-time 'quiet-hours' (23:30 to 07:00) please refrain from noise and disturbances.
15. No fires or BBQs on site at all as per our existing Estate Rules.
16. No holes to be dug.
17. All waste to be bagged and taken to bins.
18. All dogs to be on a lead at all times as per the Estate Rules. Do not leave your dog unattended on site or left in vehicles. Please do not let you dog foul the Dockyard. Please use the disposal facilities on site. No dogs inside the visitor galleries please.
19. Any group or individual behaving in what can be construed as being an 'Anti-Social' manner or causing friction with other participants, dockyard residents or visitors will be directed to leave and may be banned from future participation in any Historic Dockyard event.
PLEASE NOTE:
 - IF YOU ARE FUNDRAISING FOR A CHARITY IT MUST BE AGREED BY CHDT BY PRIOR ARRANGEMENT AND YOU MUST PROVIDE A CHARITY REGISTRATION NUMBER. PLEASE ALSO NOTE THAT CHDT IS A CHARITABLE TRUST AND MAY REQUIRE A SMALL DONATION TO FACILITATE YOUR PRESCENCE.
 - UNIFORMS AND CIVILIAN CLOTHING MUST BE CORRECT TO THE PERIOD.
 - FIRING OF ANY WEAPONS/PYROTECHNICS MUST BE ADVISED/APPROVED IN ADVANCE BY THE EVENT OFFICE. WEAPONRY IS ALLOWED AT THIS EVENT BUT ALL WEAPONRY WILL BE SUBJECT TO A CHECK UPON ARRIVAL.
 - THIS IS A UK HOME FRONT BASED EVENT SO 'AXIS' RE-ENACTMENT AND UNITS CANNOT BE ACCOMMODATED.