



# Sunday 21<sup>st</sup> April & Monday 22<sup>nd</sup> April 2019 VEHICLE APPLICATION FORM

\*\*\* One Form Per Vehicle/Exhibit Please \*\*\*

Name .....

Address .....

Post Code .....

Telephone Number .....

Email .....

### DAYS OF ATTENDANCE (please tick box)

Sunday 21<sup>st</sup> April  Monday 22<sup>nd</sup> April

### VEHICLE/EXHIBIT DETAILS

Make/Model .....

Year of Manufacture .....

\*\*\* Vehicles must be 1989 or older (unless otherwise agreed) \*\*\*

### EXHIBIT CLASS (please tick box)

Steam/Industrial	<input type="checkbox"/>
Medway Cruise/Hot Rod/American	<input type="checkbox"/>
Movie Motor	<input type="checkbox"/>
Agricultural	<input type="checkbox"/>
Military	<input type="checkbox"/>
Classic Car	<input type="checkbox"/>
Motorcycle/Bicycle	<input type="checkbox"/>
Kit Car	<input type="checkbox"/>
Light Commercial	<input type="checkbox"/>
Bus/Coach	<input type="checkbox"/>

**EVENT PASSES WILL BE SENT OUT BY 31<sup>ST</sup> MARCH 2019**  
**PLEASE SHARE ON FACEBOOK:**  
[www.thedockyard.co.uk/steamandtransport](http://www.thedockyard.co.uk/steamandtransport)  
**AND TAG US (@steamandtransport) WITH A PHOTO OF YOUR CAR!**

**To confirm your application, please send a minimum suggested donation of £5**

**Donation Amount: £.....**  
**(Cheques payable to: Chatham Historic Dockyard Trust or by card on 01634 823816)**

**THREE** complimentary tickets will be issued with this form. You need one ticket for the driver and one per passenger – if you would like extra tickets or an additional form please contact [events@chdt.org.uk](mailto:events@chdt.org.uk)

**PLEASE READ AND SIGN THE RULES AND REGULATIONS OVERLEAF AND RETURN, WITH AN A5 SELF ADDRESSED STAMPED ENVELOPE**

**Event Site Rules and Regulations**

1. **INSURANCE:** All active displays, vehicles and working machines must be insured for Public Liability/Third Party risks including for display/rally use. Enclose a copy with this form. Actual documents should be available for inspection on the day. Details of low-cost insurance cover can be obtained from Towergate Risk Solutions on 0208 920 1234 or at [military@towergate.co.uk](mailto:military@towergate.co.uk) or other insurance company/broker.
2. **RISK ASSESSMENTS:** If an active demonstration of an exhibit's capabilities or an action-display is to be performed, a simple Risk Assessment and Method Statement will be required by the event organisers before the exhibit is accepted. The Event Office is happy to give help and advice on request.
3. Steam exhibits must have insurance and boiler inspection certificates available for inspection on the event days.
4. No running or in-steam exhibit is to be left unattended at any time.
5. The ROAD TRAFFIC ACT applies to all roads to which the public has access – be they Public Highway or Private Estate. Therefore, ALL driving, vehicle movements and related activities must comply with the Road Traffic Act. All vehicle drivers must have a full driving licence and insurance to drive the vehicle. Motorcyclists must wear their crash helmets. Drivers must NOT drive their vehicles under the influence of alcohol or drugs.
6. A strict speed limit (10 mph) is in place throughout the Dockyard. Please obey the posted speed limits and other road information signs. ALL reversing manoeuvres must be guided by an assistant behind the reversing vehicle.
7. Movement of all vehicles: Our events take place within the visitor areas of The Historic Dockyard. Please ensure that all movements of vehicles and other exhibits have been approved by the designated Historic Dockyard staff member or a senior event marshal prior to that movement commencing.
8. No firing of weapons or pyrotechnics without the prior knowledge and consent of the Event Organisers.
9. No exhibit with moving parts that are accessible to any member of the public may be operated unless attended by the exhibitor. The moving parts must be adequately fenced, guarded, shielded, or otherwise out of reach.
10. Exhibitors may arrive from the agreed time on event days. All exhibitors should be in position by 09:45 ready for opening at 10:00, at the latest. PLEASE NOTE: Arrivals and departures outside these times/dates are only permitted by prior arrangement with The Historic Dockyard Event Organisers.
11. The Historic Dockyard is open to visitors from 10:00 until 18:00. Exhibitors must not leave the line-ups until directed to do so on each of the event days unless by prior arrangement with the event office.
12. No entry to The Historic Dockyard without the correct passes or tickets will be permitted. Exhibitor Passes are only valid if used in conjunction with the exhibit they were issued to, unless an exhibit has been substituted.
13. All exhibitors and traders are reminded that they must conform to precautions against fire within their allocated space and in any stand, tent, marquee or any other temporary or moveable structure erected or installed within such allocated spaces. Each display stand/exhibit is required to have a Fire Extinguisher on the display stand.
14. Any exhibitor structures are only to be erected with the prior knowledge and consent of The Historic Dockyard Events Office. All tents and marquees to which the general public have internal access must conform to the current Fire Safety Regulations.
15. All persons must pay proper regard to the instructions of The Historic Dockyard staff and Event Stewards and conduct themselves in a manner that will not cause a hazard or inconvenience to other participants, visitors to the event, or to residents and tenants of The Historic Dockyard.
16. THERE ARE NO OVERNIGHT STAY PITCHES OR FACILITIES
17. We will confirm bookings if you send us your email address but will not send out your passes until a month before the event.
18. No fires at all as per our existing Estate Rules.
19. BBQ's on site – BBQ's must not be located within 4m of a building. You must have a fire extinguisher. Any cover from the elements must be at least 4m away from the BBQ. Cold coals must be disposed of at the nominated area, please ask for locations. BBQ's must not be left unattended. Gas BBQ's must be serviced properly by a qualified engineer and be in a good safe working order.
20. No holes to be dug. All waste to be bagged and taken to bins.
22. All dogs to be on a lead at all times as per the Estate Rules. Do not leave your dog unattended. Please do not let your dog foul the Dockyard. Please use the disposal facilities on site. No dogs allowed inside the visitor galleries.
23. Any group or individual behaving in what is considered as being an 'Anti-Social' manner or causing friction with other participants, staff, dockyard residents or visitors will be directed to leave and may be banned from future participation in any Historic Dockyard event.
24. I declare that my exhibit is insured has the relevant in-date inspection certifications and I will bring these on the day.

**Signature of Participant .....**

**Date .....**

**RETURN FORM TO: VEHICLE APPLICATIONS, THE TRUST OFFICES, 1<sup>ST</sup> FLOOR NORTH, ANCHOR WHARF, THE FITTED RIGGING HOUSE, THE HISTORIC DOCKYARD, CHATHAM, KENT ME4 4TZ**